Suggested Language for Evaluation Criteria:

**Performance Monitoring and Learning (X Pts)** – a well-articulated monitoring and learning plan, which includes a planned process for developing baseline and target data, setting and validating organizational performance targets in collaboration with benefitting organizations, measuring change at multiple levels using clearly articulated processes, assessing contribution of activity outputs to measured change, and describes a specific approach for fostering collective learning and iterative adaptation on the basis of monitoring findings.

Suggested Language for Technical Approach & Instructions:

**Performance Monitoring, Evaluation, and Learning**

Applicants must include an initial, illustrative Monitoring and Evaluation (M&E) Plan that outlines how the applicant will monitor all aspects of the activity, with specific indicators against which subsequent performance can be measured. This M&E Plan should place an emphasis on learning to enable adaptation.

For the portions of this activity that support organizational capacity development, applicant should incorporate into the M&E Plan the recommendations listed in ADS 203 Additional Help Document: A Recommended Approach to Measuring Organizational Capacity Development.

Specifically, the M&E Plan should identify how the Applicant will select appropriate indicators of organizational performance change to track and finalize those indicators in conjunction with the benefitting organizations, encompassing both the organization’s performance in achieving targeted results and the organization’s performance in learning, adapting, and sustaining itself over time. Indicators should therefore span both short-term types (efficiency, project management outcomes, quality, effectiveness, etc.) and long-term types (learning, relevance, fundraising, sustainability, etc.) of organizational performance.

USAID is separately monitoring changes in the relevant local system for this Project, through Project-level indicators of [INDICATOR ONE] and [INDICATOR TWO]. The Applicant should plan to monitor the contribution of activity outputs to local system change. The M&E Plan should suggest specific tools to be used for contribution analysis, including tracing processes of change. The M&E Plan should also include plans of perceiving unpredicted changes that activity outputs may catalyze and ways to validate the logic of changes that occur within the activity. The Applicant should incorporate any planned assessments, performance evaluations, or other evaluative activities into the frame of the overall M&E Plan.

The Applicant should outline their approach to support learning, both by activity managers and by partners and stakeholders, on the basis of the monitoring findings.

Applicants should budget sufficient funds for the monitoring and evaluation instruments they propose.
Note - the actual Activity M&E Plan, including an approved list of indicators, baselines, initial targets, means of collection, and learning modalities, will be confirmed in collaboration with USAID [X DAYS] after the award.