**Performance and Impact evaluation (P&IE) of the USAID/Uganda School Health and Reading Program (SHRP)**

**Monthly Report**

**Submitted by, [Name]**

(Note: please provide a brief report between 2-3 pages in length)

1. **Time period covered:**
2. **Summary of key activities undertaken during this period (i.e. meetings, workshops, site visits, etc.):**

For each activity observed during this period please include:

* Activity name
* Date observed
* Location
* Purpose of the activity
* Relationship to work plan
* Summary of observation comments (with note to see fuller report)
1. **SHRP’s overall progress against the work plan & PMP:**

For this section please review SHRP’s work plan and PMP and report whether or not SHRP was on track during the reporting period. Were planned activities delayed? Were activities implemented sooner than expected?

1. **Planned activities for the following period:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Activity** | **Result Area** | **Date** | **P&IE staff to observe the activity** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

1. **Comments and concerns for discussion:**

Please include (1) any concluding comments and concerns regarding previously observed events and/or (2) any issues or concerns regarding past or upcoming activities.