

GROOVE Learning Network
Kick-Off Meeting
August 4-6, 2009

EXPECTATIONS DEVELOPED DURING DISCUSSIONS AT THE KICK-OFF MEETING

Role of the Facilitator

- Have faith and patience
- Behavior- follow up w/ inactive members
- Schedule meetings/chats well in advance
 - At least 1-2 months, longer w/ field staff or travel involved
 - 3 months for quarterlies or when in-person attendance is needed
- Synthesis for members unable to attend, distilling lessons for newsletter, etc.
- Logistics- make it happen: communicating and organizing requirements, tech, etc.
- Understand VC development in order to pick out innovations, challenges, “juicy bits”
- Bringing in outside resources, make them diverse, beyond the “usual suspects”
- Keep them engaged, recognize speed-bumps
- Feel free to encourage leadership, roles that emerge

Role of USAID

- Provide support in-country, act as “reinforcement” for good practices
- Host Breakfast Seminars in the field, field staff will facilitate/present
- Be “present” as much as possible
- Grantees make their staff/partners comfortable working with USAID
- USAID recognizes boundaries, be comfortable reinforcing them
- USAID tell us if we’re conflicting with learning goals.
- Help link us with USAID missions when possible, i.e. breakfast seminar in Bangladesh