The Basics.

Pick a description of the product you'd like to see accompany your evaluation in the column on the left. In the middle column, click on its linked name for an example, a full description of what that design element is, sample phrasing for your statement of work, plus its associated strengths and weaknesses.

What product do we want?	What is the corresponding infographic or visual design element?	Complexity scale: 1-10 1 = Do it yourself 10 = Call the experts
Diagram of a simple process, structure, or hierarchy	<u>SmartArt</u>	1
Free visual elements	<u>Clip art</u>	1
A one-page summary of the evaluation	<u>One-pager</u>	1
Visual data presentation	Statistical graphic	2
Chronological narrative	<u>Timeline</u>	2
Presenting individual pieces of data about a topic	By the numbers	3
One object or topic depicted in a realistic photograph	Photo infographic	4
Comparison of two things	<u>Versus infographic</u>	5
Reference tool and/or website attention seeker	<u>Useful bait</u>	6
Diagram of a more complicated process with multiple pathways, resource streams, or decision points	<u>Flowchart</u>	7
GIS data or geographic content	<u>Mapping</u>	8
One story containing multiple visual elements	<u>Visual article</u>	9
Complex data analysis via graphics	Data visualization	10

Statistical graphic	Description	Statement of work	Strengths	Weaknesses
visual data presentation	Description	Statement of work	Strengths	Weakilesses
Insurance 11% Trensportation 17% Other 2% Housing 34% Food 17% Frond Entertainment 5% Gifts and Charity 2%	Visualization of quantitative data. Microsoft Office provides multiple options for do-it-yourself charts: column, line, bar, pie, bar, scatter, doughnut, radar, and more. Click on <i>Insert</i> and <i>Chart</i> in the Illustrations group in Excel or Word to view options.	"Contractor will present summary statistics and any related data analysis conducted as part of the evaluation through statistical graphics in draft and final reports. Plans for data collection, analysis, and presentation through charts and graphs will be included in the evaluation methodology section."	Many options available. Quick and easy to create. No additional software needed beyond Microsoft Office.	Popular options often not the most accurate or informative. Must select the appropriate type of chart for the data or the graphic is not useful. Charts or graphs can easily become misleading or difficult to interpret.
Example : Microsoft Office templates			https:	//templates.office.com/Templates

SmartArt	Dossription	Statement of work	Strongths	Weaknesses
pre-designed diagrams	Description	Statement of work	Strengths	weaknesses
Tiny things Big thing	Graphics in Microsoft Office that allow you to add text and pictures to diagrams of lists, processes, cycles, hierarchies, relationships, and more. Click on Insert and select SmartArt in the Illustrations group in Excel or Word to view options.	"Contractor will identify any related processes, cycles, hierarchies, or relationships through SmartArt graphics as part of draft and final reports."	Many options available. Quick and easy to create. No additional software needed beyond Microsoft Office.	Overused graphics lose meaning. Designs not exhaustive of all processes.
Example : Microsoft Office support	https://support.offic	<u>ce.com/en-ca/article/Crea</u>	te-a-SmartArt-graphic-fac94c	93-500b-4a0a-97af-124040594842

Clip art	Description	Statement of work	Strongths	Weaknesses
free visual elements	Description	Statement of work	Strengths	Weaknesses
	Pre-made images and illustrations available for free online and through Microsoft Office via Bing image search. Click on <i>Insert</i> and select <i>Clip Art</i> in the Illustrations group in Excel or Word to view options.	"Contractor will apply graphics to report as needed, including clip art and other low cost or free visual aids as part of draft and final reports."	Free.	Graphics are pre-designed and cannot be manipulated. Microsoft Office replaced the clip art gallery with Bing image search in Dec. 2014 and some images may be protected by copyright.
Example: Microsoft Office search https://	/support.office.com/en-	au/article/Search-for-pict	<u>ures-or-clip-art-online-0a01a</u>	e25-973c-4c2c-8eaf-8c8e1f9ab530

Timeline	Description	Statement of work	Strengths	Weaknesses
chronological narrative				
LEGO Brick 50 th Anniversary Timeline	Visual representation of a sequence of events through pictures, text, or additional data. Describes the program background, or visualizes the steps in the evaluation methodology. Combine with other deliverables, such as project photographs.	"Contractor will develop a timeline of major program milestones based on literature reviews, key informant interviews, focus group discussions, and computeradministered surveys, plus photographs of field sites from implementing partners."	Replaces a text-based narrative with a larger variety of information about the program history, the evaluation tactics, or any chronological sequence of events related to the evaluation.	Visual timelines are an art—not a science. Too many events will crowd out the image. Evaluators will need assistance in gathering relevant historical markers, which may not even be apparent and can shift per interview or document.
Example: Lego Brick 50 th Anniversary Timeline		http://www.	infographicdesign.org/project	ts/10-great-timeline-infographics/

By the numbers	Description	Statement of work	Strongths	Weaknesses
summarizing data	Description	Statement of work	Strengths	weakiiesses
CONTAINER SHIPPING BY HERMANDES SISOBN SISO	Data and statistics compiled into one visual design. Summarizes program inputs or outputs; describes an evaluation-related sector or industry discussion, a project activity, or the entire program.	"As part of the evaluation report, contractor will provide contextual research in the form of a by the numbers visual that summarizes major changes in the energy sector within the province over the last ten years."	Summarizes a lot of content while providing basic context on a topic.	Single pieces of numerical information can underrepresent trends or focus on only one aspect of a subject.
Example : Container Shipping by the Numbers		https://www.xer	neta.com/blog/container-ship	ping-by-the-numbers-infographic/

Mapping	Description	Statement of work	Strengths	Weaknesses
GIS data or geographic content	Description	Statement of work	Strengths	Weakilesses
JOBS TIED TO INTERNATIONAL TRADE Some with the many lab cards of the street of the st	Combine geographic information with additional graphics, data, color coding, or other design elements to communicate program outcomes or inform project design.	"Final deliverables will include mapping the project sites with a visual display of funding amounts next to public opinion poll results and keyword summary derived from the qualitative content analysis per site."	Condenses large amounts of information to visually compare the desired geographic units (project site, municipality, village, town, city, state, country, region) in one snapshot.	Your map could look like this.

Example: Jobs Tied to International Trade http://asiasociety.org/blog/asia/map-day-five-facts-about-us-you-should-know-%E2%80%94-and-one-you-cant-ignore
Weaknesses example: 16 Useless Infographics

http://www.theguardian.com/news/datablog/gallery/2013/aug/01/16-useless-infographics

Visual article	Description	Statement of work	Chuanatha	Weeknesses
one story, multiple graphic elements	Description	Statement of work	Strengths	Weaknesses
Search Engine Market Share Latter Charles and Share Latter Share Latter La	A full-length narrative on one topic expressed through multiple visual elements.	"Final deliverable should include a visual article infographic describing the program background by illustrating statistical changes in the gender composition of local governance units over the past twenty years."	Covers an entire topic rather than just one aspect.	Article quality contingent upon trifecta of designer ability, availability of data, and visual content—though you could say the same about any of these visuals, really.
Example : A Visual Guide to Article Optimization	1		http://visual.	ly/visual-guide-article-optimization

Flowchart	Description	Statement of work	Strengths	Weaknesses
describing a process	Description	Statement of work	Strengths	weaknesses
Lamp doesn't work Lamp plugged in? Plug in lamp Plug in lamp Replace bulb	Diagram that illustrates a process.	"As part of evaluation methodology, contractor will observe and document the process of registering newly arrived internally displaced persons for inclusion in the deliverables as a flowchart."	Documents a process for communication to others.	Complicated processes can be tricky to document and interpret; see below. Afghanistan Stability I COIN Dynamics Agghanistan Stability I COIN Dynamics Agghanistan Stability I COIN Dynamics Aggrand Barry Constroins Aggrand Barry Coin Barry

Example: Lamp Quality Control Flowchart **Weaknesses example**: Afghanistan Stability

http://www.brighthubpm.com/methods-strategies/97835-working-with-flowcharts-for-tqm/http://www.theguardian.com/news/datablog/2010/apr/29/mcchrystal-afghanistan-powerpoint-slide

Useful bait	Description	Statement of work	Strengths	Weaknesses
reference tool, web attention seeker	Description	Statement of work	Strengths	weaknesses
18 WAYS TO TIE A NECKTIE Presented by: Real Men Real Style FOUR IN HAND KNOT Now to tie a Tie Series - 1 of 18 KNOT FEATURES Common Easy to Tie Small Knot Uneven Knot	A reference tool, visual explanation, or otherwise utilitarian graphic often used to increase website traffic.	"Deliverables will include useful bait infographic, <i>Five ways to link smallholder farmers to markets</i> , provided in .jpg format for implementing partner website."	Simple visual instructions meant to attract an audience; designed to "go viral" if that's what you're after.	If it does "go viral" and your website doesn't have the bandwidth, prepare for a crash. Not intended for time sensitive information or to provide a novel form of analysis.
Example: 18 Ways to Tie a Necktie				

Data visualization		Description	Statement of work	Strengths	Weaknesses
complex da	ta analysis via graphics	Description	Statement of work	Strengths	weaknesses
MAJOR MALADY 90% 80%	CRITICAL CONSCOURNCES 40%	Graphical representation of data designed to visually communicate a unique analysis for descriptive or exploratory purposes.	"Contractor will propose ideas in the evaluation methodology for interactive online data visualization about emergency response management written in JavaScript and based on given data sets."	Easier to absorb large amounts of information. Relationships and patterns are easier to detect.	Lots of potential for misleading audiences. Can be confusing, distracting, overly complex, ambiguous, hideous, or many other terrible adjectives.
Example: Understanding Malaria http://arcadenw.org/article/scientific-visualization					

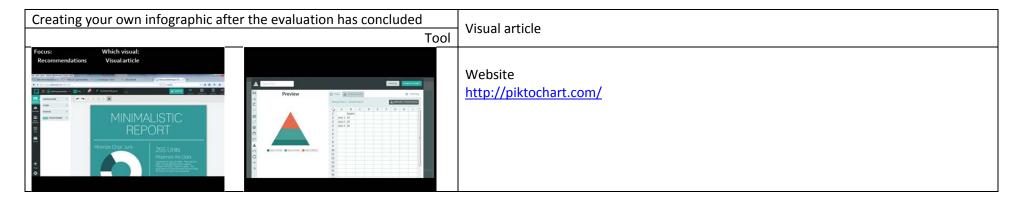
Versus infographic	Description	Statement of work	Strongths	Weaknesses
comparing two things	Description	Statement of work	Strengths	weakiiesses
Facebook (s) television Long or a dipid age, with large that growth minuted the management and steep it any anomals. Any is not to the men management and the management of the matching in them to the state of the management of	Visual comparison of two things.	"Contractor will address pros and cons of cold storage provision compared to food preservation through smoking or chemical methods as part of the value chain analysis and provide versus infographic documenting any costbenefit discrepancies."	Can assist the decision-making process by presenting pros and cons of two alternate options.	Limited to comparison of two things—any more can be a jumble.
Example : Facebook vs. Television			<u>httr</u>	o://visual.ly/facebook-vs-television

Photo infographic	Description	Statement of work	Ctuonatha	Modernosos	
one topical object	Description	Statement of work	Strengths	Weaknesses	
THE FACTS BEHIND OIL PRICES STATE OF THE CONTROL O	Realistic photo with text and numbers to describe an issue or answer a question.	"Final deliverables to include solar irrigation photo infographic summary of project outcomes to date."	Simple, powerful design.	Contingent upon audience interest and a compelling image.	
kample: The Facts Behind Oil Prices http://www.cmegroup.com/trading/energy/images/infographic-whats-behind-oil-prices_small.jp;					

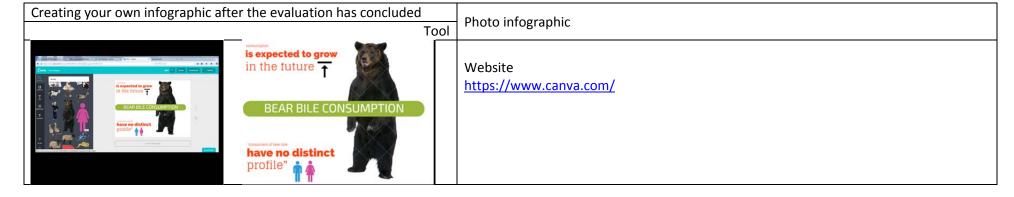
ne-pager	Description	Statement of work	Strengths	Weaknesses
Project Title Evaluation Details roject budget Additional evaluation questions puts Outputs Performance Impact evaluation evaluation	A very, very brief version of the evaluation.	"Final deliverables to include one-pager in the attached format detailing evaluation information, any additional evaluation questions raised by implementing partners following the conclusion of the	Time-saving essentials of the evaluation.	Loss of detail.
roject outcomes chievements outcome undetermined		evaluation period, and a summary of project outcomes, achievements, unachieved project		
outcomes not yet achieved xternalities		objectives, and any recorded externalities arising from project implementation as of mid-term."		

A Listing of References and Resources from the Webinar

In order of appearance

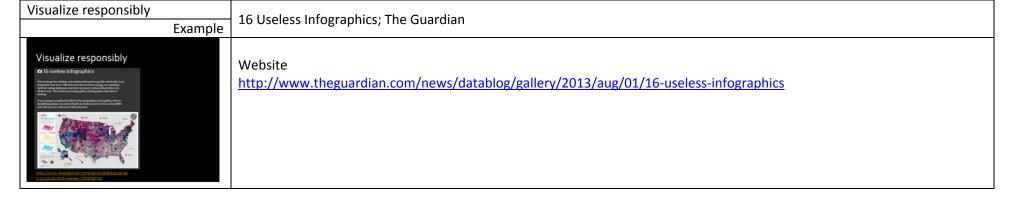


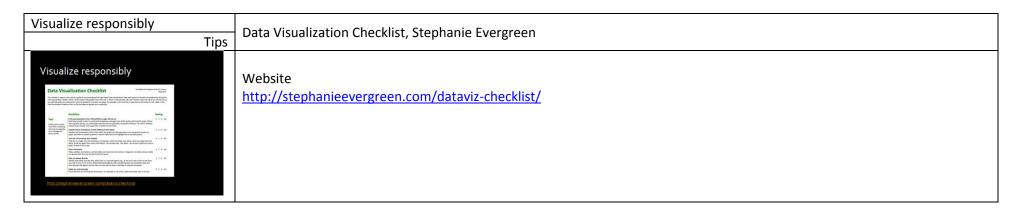


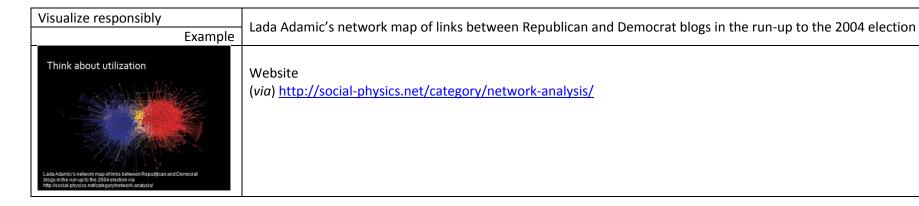


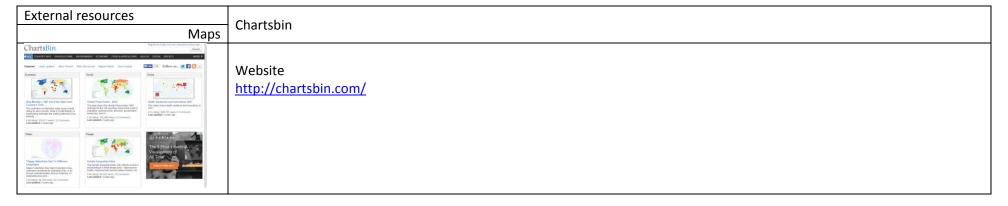












Courses Courses Website https://www.coursera.org/

External resources	Over 100 Incredible Infographic Tools and Resources
Tools	Over 100 incredible inlographic roots and kesodices
Over 100 Incredible Infographic Tools and Resources (Categorized)	Website
	http://dailytekk.com/2012/02/27/over-100-incredible-infographic-tools-and-resources/

