

Learning Network PEER Exchange Template

A Peer Exchange must be beneficial for all parties involved in the exchange. Complete Question 1 and submit it to the Learning Network Facilitator to apply for a Peer Exchange.

If approved by QED and USAID to have the Peer Exchange, complete Questions 2-4 after the Peer Exchange and send the completed form to the Learning Network Facilitator within 10 working days (2 weeks) after the Peer Exchange.

1. Peer Exchange between _____ organization and _____ organization.

Proposed Dates:

Location:

Purpose:

Expectations of benefits for each organization involved in the Peer Exchange:

Expectations of knowledge to be exchanged/generated and shared with Learning Network:

Expected Costs (attach a detailed budget):

2. Knowledge Shared:

3. Key Lessons Learned for each organization to be shared with Learning Network:

4. Next Steps: