

Doing Business with the Federal Government

How to Request and Update your DUNS Number and Business Information

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D&B/GSA Program Manager

Dun & Bradstreet

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Dun & Bradstreet's Dedicated Global Customer Response Team

- Dun & Bradstreet hosts a global network dedicated to assisting **only** those customer doing business with the US Federal Government
- This global network:
 - » Provides DUNS support services FREE OF CHARGE
 - » Creates DUNS Records
 - » Modifies a DUNS Records
 - Legal Business Name
 - Tradestyle (Doing Business As Name)
 - Physical and mailing address
 - City/Region
 - Country
 - Postal Code
 - » DUNS Lookup
 - » DUNS Monitoring (changes pushed to SAM)
 - » Navigating IAE award systems and how/where they use the DUNS
- This global network does NOT:
 - » Sell additional Dun & Bradstreet commercial products
 - » Charge fees for services

Dun & Bradstreet's Online DUNS Request Webform

- Website: <https://fedgov.dnb.com/webform>
- This is the only D&B page that should be used by entities doing/or wanting to do business with the Government
 - » If a customer enters D&B through a site other than <https://fedgov.dnb.com/webform>, their request may result in a charge or product promotion.
- Contact Information for Assistance
 - » SAMHelp@dnb.com

Dun & Bradstreet's Online DUNS Request Webform

<http://fedgov.dnb.com/webform>

Welcome to Dun & Bradstreet's Online DUNS Request Webform

Begin D-U-N-S Search/
Request Process

About the D&B
D-U-N-S Number

Frequently Asked
Questions (FAQ)

D&B, SAM,
Grants, Contracts

D&B's Privacy
and Data Policy

Accessibility

Welcome to the D&B D-U-N-S Request Service for US Federal Government Contractors and Grantees

Dun & Bradstreet (D&B) provides a D-U-N-S Number, a unique nine digit identification number, for each physical location of your business.

D-U-N-S Number assignment is FREE for all businesses required to register with the US Federal government for contracts or grants.

Click here to request your D-U-N-S Number via the Web if one does not exist for your business location, it can be created within 1 business day.

For technical difficulties, contact govt@dnb.com

Start here

Begin Search – Choose Country

Decide with Confidence

Company Lookup > Search >

Search

Please select the country or territory where your company is physically located, then click continue. If you do not see your country or territory listed, please contact govt@dnb.com

Select a country or territory ...

Choose from dropbox and click continue

D&B D-U-N-S Request Home Page

About the D&B D-U-N-S Number

Frequently Asked Questions (FAQ)

D&B, SAM, Grants, Contracts

D&B's Privacy and Data Policy

Accessibility

Enter Company Details

Company Lookup > Search >

Search

Fill out the following information to search for your company.

Please select the country or territory where your company is physically located, then click continue. If you do not see your country or territory listed, please contact govt@dnb.com

HAITI

Continue

Enter the following information for companies located in HAITI and click the submit button to execute your search.

Business Name

Street

City

Phone

Mei 94

[Click here for a new image](#)

[Click here to listen to audio](#)

[Click here to download wav file](#)

Enter the verification code shown:

This is to prevent automated registrations

Submit

Enter as much data as possible, but the business name and city are required to execute a search

Search Results – Candidates Found

Company Lookup > Search > Results >

Search Results

Your search returned the following results...

Duns Painting Ltd
1095 McKenzie Ave
Victoria, BC
CA

Request Your Existing D-U-N-S Number

View/Modify Your Information

**D&B Companies of
Canada ULC, The**
6450 Roberts St Suite
255
Burnaby, BC
CA

Request Your Existing D-U-N-S Number

View/Modify Your Information

Duns Painting
4436 Webdon Rd
Duncan, BC
CA

Request Your Existing D-U-N-S Number

View/Modify Your Information

If you do not see your company listed above...

Search Again (try a former business address) OR

Request a New D-U-N-S Number

*** If you are not able to distinguish your location from the search results please contact D&B at govt@dnb.com*

If you don't see your company returned, you can attempt a search again or request a new DUNS

Search Results – No Candidates Found

[Company Lookup >](#) [Search >](#) [Results >](#)

Search Results

Sorry! No results were found matching your search request.
Please try one of the following:

[Search Again](#) (try a former business address) OR

[Request a New D-U-N-S Number](#)

New DUNS Request

Provide Company Information

D-U-N-S Number Request > Search > **Enter Your Company Information >**

Request for New D-U-N-S Number

Any affiliated companies at the same address, will not be affected. If there are affiliated companies at the same address, please specify in the Notes section.

Complete the information below to obtain a new D-U-N-S Number for your company's physical location.

Note: All fields are required unless otherwise indicated.

Company Name	
<input type="checkbox"/> Legal Name	<input type="text"/>
<input type="checkbox"/> Legal Structure	<div>Select one</div>
<input type="checkbox"/> Tradestyle Name 1 (optional)	<input type="text"/>
Tradestyle Name 2	<input type="text"/>
Tradestyle Name 3	<input type="text"/>
<input type="checkbox"/> Phone Number of Business	<input type="text"/>
Physical Address	
<input type="checkbox"/> Street	<input type="text"/>
<input type="checkbox"/> City	<input type="text"/>
<input type="checkbox"/> State	<input type="text"/>
<input type="checkbox"/> Zip Code + 4/Postal Code	<input type="text"/>
Country	<div>Select one</div>

Company Information – con't

Mailing Address (optional) <input type="checkbox"/> Same as Physical Address	
<input type="checkbox"/> Street/ P.O. Box	<input type="text"/>
City	<input type="text"/>
State	<input type="text"/>
Zip Code + 4/Postal Code	<input type="text"/>
Country	Select one ▼
Organization Information	
<input type="checkbox"/> Executive Name	<input type="text"/>
Title	Select one ▼
<input type="checkbox"/> Primary SIC code	<input type="text"/>
<input type="checkbox"/> Description of Operations	<input type="text"/>
<input type="checkbox"/> Socioeconomic Data	Select one ▼
<input type="checkbox"/> Number of Employees(includes owners, partners, and/or officers)	<input type="text"/>
<input type="checkbox"/> Annual Sales or Revenue	<input type="text"/>
<input type="checkbox"/> Parent Organization (optional)	
Name	<input type="text"/>
Street	<input type="text"/>
City	<input type="text"/>
State	<input type="text"/>
Zip Code + 4/Postal Code	<input type="text"/>
Country	Select one ▼
<input type="checkbox"/> Notes (optional)	
<div><div></div><div></div></div>	
<div>Submit Your Request</div>	

Verification Page

[D-U-N-S Number Request >](#) [Search >](#) [Enter Your Company Information >](#) [Verify Information Page >](#)

Verification Page

Company Name	
?	Legal Name
	Jeanine Maas
?	Phone Number of Business
	5555555555
Physical Address	
?	Street
	123 Main Street
?	City
	Vancouver
?	State
	BC
?	Zip Code + 4/Postal Code
	V6B 4N4
	Country
	CANADA
Organization Information	
?	Executive Name
	Jeanine Maas

You affirm that you are a principal, owner or officer of the entity for which you are submitting proposed information and/or changes and that you are properly authorized to submit these changes. You also agree not to knowingly provide any false or misleading information to D&B. Knowingly providing false or misleading information may result in criminal or civil penalties as per **Title 18, Section 1001 of the US Criminal Code**, and may negatively impact the status of the D&B report maintained on this company.

This also includes the use of a Shelf Corporation. D&B defines a Shelf Corporation as one that exhibits either of the following characteristics: (1) An aged corporation where no prior business activities could be confirmed or (2) An aged corporation that was revoked, dissolved or went to a dormant status, and is subsequently reinstated and is under new control. It is D&B's policy that the historical business activity of a Shelf Corporation, if any, will not be factored into the determination of such Shelf Corporation's start date. As such, any individual who attempts to misrepresent the start date of their business through the use of a Shelf Corporation or any other means is immediately put on information alert status or higher-risk status. In addition, the criminal penalties mentioned above may apply.

This is the information that you will be submitting, is this correct?

Yes, Continue

No, Change Information

Contact Information

[D-U-N-S Number Registration >](#) [Search >Results >](#) [Enter Your Company Information >](#) [Your Information](#)

Contact Information

Please Complete the following information so we may process your request.

Note: All fields are required.

Your Information

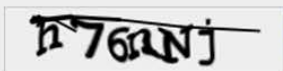
First Name	<input type="text"/>
Last Name	<input type="text"/>
Title	<input type="text" value="Select one"/>
Phone	<input type="text"/>
E-mail	<input type="text"/>
Re-Enter E-mail	<input type="text"/>

Please indicate only one category that describes the relationship you have or plan on seeking for providing goods and services under the legal business name you indicated:

- ☒ Federal Government Contractor or Vendor
- ☐ Federal Government Grantee or Applicant
- ☐ Both, Federal Government Contractor and a Federal Government Grantee
- ☐ U.S State Contractor or Grantee, please indicate which U.S State

Do you understand that issuance of a D-U-N-S Number may lead to D&B contacting you periodically to maintain the accuracy of your entity's information on file?

☐ Yes



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[Click here to listen to audio](#)
[Click here to download wav file](#)

Enter the verification code shown:

This is to prevent automated registrations

[Submit Your Request](#)

Confirmation Email

From: govt@dnb.com [<mailto:govt@dnb.com>]
Sent: Thursday, March 12, 2015 9:31 AM
To: maasi@dnb.com
Cc: Govt CCR Email
Subject: DUNS Modification Request - Tracking ID: 1916275

THIS IS AN AUTOMATED MESSAGE GENERATED BY THE D&B D-U-N-S REQUEST PORTAL.

Thank you for using the D&B Web Form to request a modification to your D&B D-U-N-S record.

D&B's policy is to verify new information and match it to the appropriate record. D&B may contact your company to verify data and request additional information.

If D&B is unable to verify changes to address or legal names through 3rd party sources, your request may be denied.

If you have questions, please contact D&B in the U.S. at 703-807-5733 or email SAMhelp@dnb.com.

Contact Information

First Name	Jeanine
Last Name	Maas
Telephone	555-555-555
Email	maasj#@dnb.com
Title	CEO

Tracking ID	1916275
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Company Information

Legal Name	Dun & Bradstreet
Legal Structure	Corporation
Tradestyle Name 1	
Tradestyle Name 2	
Tradestyle Name 3	

Organization Information

Telephone	555-555-555
Executive Name	Jeanine Maas
Title	CEO
Primary SIC code	9999
Description of Operations	
Socioeconomic Data	
Number of Employees	3000

Fulfilled Email

From: govt@dnb.com [mailto:govt@dnb.com]
Sent: Tuesday, November 25, 2014 8:43 AM
To: customer@gmail.com
Subject: Fulfilled DUNS Modification Request - Tracking ID : xxxxxxxxxx

THIS IS AN AUTOMATED MESSAGE GENERATED BY THE D&B D-U-N-S REQUEST PORTAL.

Your D-U-N-S Number Record at D&B has been modified. Any changes to entity name and address will become available to SAM within 24 to 48 hours. New SAM registrations can begin by going to <http://sam.gov>.

If you have completed a SAM record, log in to your record at <http://sam.gov> to view the changes.

For questions about the SAM registration process, please contact the FSD help desk in the U.S. at 334-206-7828 or visit www.fsd.gov for more information.

For questions about your D-U-N-S Number, please contact D&B in the U.S. at 703-807-5733 or email SAMhelp@dnb.com

Your D-U-N-S Number is 123456789

for

Test Company

5-7, Rue de Grenelle

Paris, France, 75006

DUNS Modification Request

Search Results – Choose your company

Company Lookup > Search > Results >

Search Results

Your search returned the following results... **

Duns Painting Ltd
1095 McKenzie Ave
Victoria, BC
CA

Request Your Existing D-U-N-S Number

View/Modify Your Information

**D&B Companies of
Canada ULC, The**
6450 Roberts St Suite
255
Burnaby, BC
CA

Request Your Existing D-U-N-S Number

View/Modify Your Information

Duns Painting
4436 Webdon Rd
Duncan, BC
CA

Request Your Existing D-U-N-S Number

View/Modify Your Information

If you do not see your company listed above...

Search Again (try a former business address) OR

Request a New D-U-N-S Number

** If you are not able to distinguish your location from the search results please contact D&B at govt@dnb.com

Company Details

Company Details

Please review your company information.

Modify This Information

Company Name

Legal Name D&B Companies of Canada ULC, The
Tradestyle Name 1

Organization Information

Phone Number of Business

Physical Address

Street 6450 Roberts St Suite 255
City Burnaby
State/Region BC
Zip Code + 4/Postal Code V5G 4E1
Country CANADA

Modify This Information

Affirmation

D-U-N-S Number Request > Search > Results > Company Details >

Note

You affirm that you are a principal, owner or officer of the entity for which you are submitting proposed information and/or changes and that you are properly authorized to submit these changes. You also agree not to knowingly provide any false or misleading information to D&B. Knowingly providing false or misleading information may result in criminal or civil penalties as per [Title 18, Section 1001 of the US Criminal Code](#), and may negatively impact the status of the D&B report maintained on this company.

This also includes the use of a Shelf Corporation. D&B defines a Shelf Corporation as one that exhibits either of the following characteristics: (1) An aged corporation where no prior business activities could be confirmed or (2) An aged corporation that was revoked, dissolved or went to a dormant status, and is subsequently reinstated and is under new control. It is D&B's policy that the historical business activity of a Shelf Corporation, if any, will not be factored into the determination of such Shelf Corporation's start date. As such, any individual who attempts to misrepresent the start date of their business through the use of a Shelf Corporation or any other means is immediately put on information alert status or higher-risk status. In addition, the criminal penalties mentioned above may apply.

Please be advised that you are submitting a request to make information changes and your request will take time to validate and process. If you have questions related to this submission, please contact govt@dnb.com.

Continue >

Input Modifications

[D-U-N-S Number Request >](#) [Search > Results >](#) [Company Details >](#) [Modify Company Information](#)

Request to Modify Company Information

Instructions for existing users

Note: All fields are required unless otherwise indicated.

Company Name	
? Legal Name	D&B Companies of Canada ULC, The
? Legal Structure	Select One
? Tradestyle Name 1 (optional)	
Tradestyle Name 2	
Tradestyle Name 3	
? Phone Number of Business	
Physical Address	
? Street	6450 Roberts St Suite 255
? City	Burnaby
? State/Region	BC
? Zip Code + 4/Postal Code	V5G 4E1
Country	CANADA
Mailing Address (optional) <input type="checkbox"/> Same as Physical Address	
? Street/ P.O. Box	
City	
State/Region	
Zip Code + 4/Postal Code	
Country	Select One

Mailing Address (optional) <input type="checkbox"/> Same as Physical Address	
? Street/ P.O. Box	
City	
State/Region	
Zip Code + 4/Postal Code	
Country	Select One
Organization Information	
? Executive Name	
Title	Select One
? Primary SIC code	
? Description of Operations	
? Socioeconomic Data	Select One
? Number of Employees(includes owners, partners, and/or officers)	
? Annual Sales or Revenue	
Parent Organization (optional)	
Name	
Street	
City	
State/Region	
Zip Code + 4/Postal Code	
Country	Select One
Notes (optional)	
Submit Your Changes	

Verification Page

D-U-N-S Number Request > Search >Results > Company Details > Modify Company Information

Verification Page

Company Name		
<input type="checkbox"/>	Legal Name	D&B Companies of Canada ULC, The
<input type="checkbox"/>	Phone Number of Business	555-555-5555
Physical Address		
<input type="checkbox"/>	Street	6450 Roberts St Suite 255
<input type="checkbox"/>	City	Burnaby
<input type="checkbox"/>	State/Region	BC
<input type="checkbox"/>	Zip Code + 4/Postal Code	V5G 4E1
	Country	CANADA
Organization Information		
<input type="checkbox"/>	Executive Name	Jeanine Maas

This is the information that you will be submitting, is this correct?

Yes, Continue

No, Change Information

Contact Information

Contact Information

Please Complete the following information so we may process your request.

Note: All fields are required.

Your Information

First Name

Last Name

Title

Select One

Phone

E-mail

Re-Enter E-mail

Please indicate only one category that describes the relationship you have or plan on seeking for providing goods and services under the legal business name you indicated:

☒ Federal Government Contractor or Vendor


☐ Federal Government Grantee or Applicant

☐ Both, Federal Government Contractor and a Federal Government Grantee

☐ U.S State Contractor or Grantee, please indicate which U.S State

Do you understand that issuance of a D-U-N-S Number may lead to D&B contacting you periodically to maintain the accuracy of your entity's information on file?

☐ Yes



Click here for a new image

Click here to listen to audio

Click here to download wav file

Enter the verification code shown:

This is to prevent automated registrations

Submit Your Changes

DUNS Lookup

Company Search

[Company Lookup >](#) [Search >](#)

Search

Fill out the following information to search for your company.

Please select the country or territory where your company is physically located, then click continue. If you do not see your country or territory listed, please contact govt@dnb.com

CANADA

[Continue](#)

Enter the following information for companies located in CANADA and click the submit button to execute your search.

Business Name

Dun & Bradstreet

Street

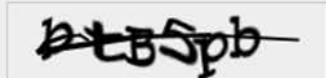
City

Vancouver

Region

BC

Phone



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Enter the verification code shown:

btB5pb

This is to prevent automated registrations

[Submit](#)

Search Result – Request Existing DUNS

Company Lookup > Search > Results >

Search Results

Your search returned the following results... **

Duns Painting Ltd

1095 McKenzie Ave
Victoria, BC
CA

Request Your Existing D-U-N-S Number

View/Modify Your Information

D&B Companies of Canada ULC, The

6450 Roberts St Suite
255
Burnaby, BC
CA

Request Your Existing D-U-N-S Number

View/Modify Your Information

Duns Painting

4436 Webdon Rd
Duncan, BC
CA

Request Your Existing D-U-N-S Number

View/Modify Your Information

If you do not see your company listed above...

Search Again (try a former business address) OR

Request a New D-U-N-S Number

** If you are not able to distinguish your location from the search results please contact D&B at govt@dnb.com

Contact Information

Contact Information

Please Complete the following information so we may process your request.

Note: All fields are required.

Your Information

First Name	<input type="text"/>
Last Name	<input type="text"/>
Title	<input type="text" value="Select One"/>
Phone	<input type="text"/>
E-mail	<input type="text"/>
Re-Enter E-mail	<input type="text"/>

Please indicate only one category that describes the relationship you have or plan on seeking for providing goods and services under the legal business name you indicated:

- ☒ Federal Government Contractor or Vendor
- ☐ Federal Government Grantee or Applicant
- ☐ Both, Federal Government Contractor and a Federal Government Grantee
- ☐ U.S State Contractor or Grantee, please indicate which U.S State

Do you understand that issuance of a D-U-N-S Number may lead to D&B contacting you periodically to maintain the accuracy of your entity's information on file?

☐ Yes









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[Click here to listen to audio](#)
[Click here to download wav file](#)



Enter the verification code shown:

This is to prevent automated registrations

Submit Your Changes

Email - Existing DUNS number

    	From	Subject	Received	Size	Categories
▲ Date: Today					
	govt@dnb.com	Requested DUNS Number	Thu 3/12/2015 10:19 AM	4 KB	

From:  govt@dnb.com
To:  Maas, Jeanine
Cc:
Subject: Requested DUNS Number

THIS IS AN AUTOMATED MESSAGE GENERATED BY THE D&B CCR REGISTRATION PORTAL. PLEASE DO NOT REPLY TO THIS MESSAGE.
Thank you for your request for your company's existing DUNS Number.

Your D-U-N-S Number is 203137435
for
D&B Companies of Canada ULC, The
6450 Roberts St Suite 255
Burnaby, BC, V5G 4E1
CANADA

If you have any questions about your DUNS Number, please contact us at govt@dnb.com.

DUNS Request Type Summary

- Requesting Existing DUNS
 - Once you've supplied basic contact information, including email, and your DUNS number and associated business information will be emailed immediately.
- Requesting New DUNS
 - Supply basic company details, physical and mailing address, organization information and parent information (if applicable) then submit. Confirmation and tracking ID will be provide upon submission.
 - Webform will be reviewed and executed by D&B agent in the specified country.
 - D&B will verify the information provided using the business names and contact listed in the 'Company Details' section
 - Requests will be fulfilled, placed in pending or denied. If placed in pending or denied, an email will be sent with further instructions (ie. Further paperwork required) or denial reason (ie DUNS already exists)
 - If fulfilled, DUNS number and associated business information is emailed to the contact that submitted the request.
- Requesting Modification to an existing DUNS
 - Supply any necessary updates to the existing basic company details, physical and mailing address, organization information and parent information (if applicable). Confirmation and tracking ID will be provide upon submission.
 - Webform will be reviewed and executed by D&B agent in the specified country.
 - Once updated, notification of completion is emailed sent, via email, to the contact that submitted the request.

Step 3: Take Action

- Requesting Existing DUNS
 - Supply your contact information, including email, your DUNS number and associated business information will be emailed immediately.
- Requesting New DUNS
 - Supply basic company details, physical and mailing address, organization information and parent information (if applicable) then submit. Confirmation of receipt and tracking ID will be provided, via email, upon submission.
 - Webform will be reviewed and executed by a D&B agent in the specified country.
 - D&B will verify the information submitted using the business names and contact listed in the ‘Company Details’ section
 - Requests will be fulfilled, placed in pending or denied. If placed in pending or denied, an email will be sent with further instructions (ie. additional business paperwork required) or a denial reason (ie DUNS already exists for that company)
 - When fulfilled, the DUNS number and associated business information is emailed to the contact that submitted the request.
- Requesting Modification to an existing DUNS
 - Supply any necessary updates to the existing company details, physical and mailing address, organization information and parent information (if applicable). Confirmation of receipt and tracking ID will be provide upon submission.
 - Webform will be reviewed and executed by a D&B agent in the specified country.
 - When fulfilled, the DUNS number and associated business information is emailed to the contact that submitted the request.